

The Wayne Builder

An Official Publication of the Wayne County Builders Association

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THE PRESIDENT'S POST

Ethel Schmitt, WCBA President



FUN WAS HAD BY ALL!

Last month, the WCBA hosted a "Summer Night Social" event at the beautiful Glass Bar and Bistro at the Ledges Hotel in Hawley. The non-dues revenue committee decided it was time to change things up, by holding an event with no set agenda. Just an evening of networking amongst liked-minded professionals, all working towards a common goal of keeping our organization healthy and strong. We were honored to have in our presence PBA Regulatory Specialist, Grant Gulibon, PA State Representative Mike Piefer and WASD Superintendent Mike Silsby. It was a night to remember in a gorgeous natural setting, with delicious butlered food and drink while overlooking the river gorge. This event was so successful, that we have planned our October general membership meeting to take place once again at this venue.



Thank you to all who made this event the success that it was!



GETTING MORE DONE OUT OF YOUR WORKDAY

FROM: *TIME! 105 WAYS TO GET MORE DONE EVERY WORKDAY*
By: David Cottrell



In just 20 minutes of uninterrupted time, you can accomplish the same amount of work as you can in 60 minutes of work with interruptions.

CLEAR YOUR DESK! Despite what some people believe, a cluttered desk does not indicate genius. It signals confusion, creates stress and really symbolizes a hot mess. Even mini-clutter will grow and eventually fill every inch.

PLAN YOUR DAY

- Write down your goals
- Assign priorities
- Assign deadlines for the completion of each task or the resolution of each goal and problem – give yourself a little extra time to handle the dreaded and inevitable surprises that are hidden in the details
- Allow for the unexpected – Count on it – but don't let emergencies disrupt the rest of your day. Handle these as quickly as possible and then get back to work.
- Begin with your "A" priorities
- Group similar tasks together.

KEEP ALL NOTES IN A SINGLE PLACE

- Choose only and only one place to keep all your notes – telephone numbers, email addresses, meeting notes, appointments, etc.
- Keep them organized by date, topic, person – whatever works best for you.

To learn more time management, customer service and leadership skills attend our Journey to Professional Excellence Seminar on October 26! See details on page 4.

IT'S IBS TIME.

2012 NAHB INTERNATIONAL BUILDERS' SHOW® • FEBRUARY 8-11 • ORLANDO

IBS Time is now! Registration is now open for the building industry's biggest event.

Make plans today to join your colleagues for four days of non-stop business and networking February 8-11 in Orlando. With more than 50,000 attendees, 1,000 suppliers and nearly 200 education sessions, you'll get a year's worth of value in just 96 hours.

Register in September and receive the best pricing! NAHB members can register for a 4-day expo pass during September for no charge and non-members can purchase the same expo pass for only \$50! And for everyone, spouse registration is free during September only.

PCI COMPLIANCE OVERVIEW

If your customers' credit card information is breached, you could be held financially liable.

If your business accepts credit cards, make sure you still can. The Credit CARD Act of 2009 requires that as a credit card merchant, it is your responsibility to know about PCI compliance. This set of requirements is a worldwide information security standard designed to ensure all companies – big and small – that process, store or transmit credit card information maintain a secure environment. Don't assume your credit card software or processing company has this covered on your behalf.

You'll find out everything you need to know so that you are in compliance with the **law.**

Date: Tuesday, November 8, 2011

Location: The Honesdale National Bank
724 Main Street, Honesdale, PA

Time: 8:30 am – 10:00 am

Cost: \$25.00 per person – payment required with registration

Company: _____

Phone #: _____ # of Attendees: _____

Payable to: Wayne County Builders Assoc., P.O. Box 378, Hawley, PA 18428

Fax to: (570) 226-4990

Information:

(570) 226-4941 or info@waynecountybuilders.com



The Honesdale National Bank
800-LEND-0515 • www.hnbbank.com
14-000-100



Your Journey to Personal and Professional Excellence



LEADERSHIP

How to become a good leader

Working-Thinking-Learning Styles Model

Motivation

Communication

TIME MANAGEMENT

How to manage the use of your time

Establish your purpose

Setting priorities and goals

Organization

CUSTOMER SERVICE

Communicating with customers

Dealing with difficult situations

“And then some mentality”

Handle disputes

Wednesday, October 26, 2011

8:30 am to 11:30 am

Wayne Bank

Main Street, Honesdale

Workshop Instructor: **Ellen Chorba, MBA**

As Director of Finance & Business Development for Clemleddy Construction, Ellen directs the business office and finances including budgeting, financial analysis, payroll, and select administrative functions. She is involved with the strategic development of the company, as well. She has been a Clemleddy team member since 1998. A graduate of Penn State University, Ellen earned a Bachelor's degree in Finance and earned an M.B.A. degree at Wilkes University with a concentration in Organizational Leadership and Development. Additionally, Ellen has taught courses focusing on QuickBooks, Microsoft Excel and Efficiency with Flowcharts.



Your Journey to Personal and Professional Excellence Workshop Reservation Form

Payment must be received with registration.

Company Name: _____ Phone: _____

Attendees: _____

Only \$50 per person!

Send 3 or more individuals from your company and pay only \$35 per person!



Make checks payable to: Wayne County Builders Association

P.O. Box 378, Hawley, PA 18428

(570) 226-4941 or info@waynecountybuilders.com Fax: (570) 226-4990

The Wayne Builder



Please join us for an evening of social networking on

Wednesday, October 5, 2011

The Ledges Hotel
Hawley, PA



6:00 pm – 8:00 pm

\$25.00 per person

Includes exceptional gourmet appetizers & one

drink ticket, cash bar also available.

Payment is required with reservation.

Cancellations must be made by October 3, 2011.

Company: _____

Phone: _____

Number of reservations: _____



Fax: (570) 226-4990

Payable to: Wayne County Builders Association, P.O. Box 378, Hawley, PA 18428

Information: (570) 226-4941 or info@waynecountybuilders.com

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WCBA's 2012 Proposed Slate of Officers

The Nominations Committee, chaired by Joseph Harcum, is pleased to present the membership with the following recommended slate of officers for the 2012 term. Other nominations will be accepted until close of business on October 4, 2011. Please plan to attend the general membership networking social on Wednesday, October 5, 2011 at The Ledges in Hawley, when a vote will be held on the proposed slate of officers.

If you have any questions, contact Laurie Lourie, Chief Executive Officer at (570) 226-4941 or info@waynecountybuilders.com.

OFFICERS

President

J. R. Bea - J. R. Bea Construction

1st Vice President

Tara Tambasco - All About Improving & Realtor

2nd Vice President

Maria Coutts - Granite Homes

Treasurer/VP

Vacancy

Associate Vice President

John Sanders - Wayne Bank

Immediate Past President

Ethel Schmitt - Shelter

DIRECTORS

Joseph Harcum - Duck Harbor Company

Alan Haviland - Haviland Building & Remodeling

Peter Arnold - Arnold Homes

Eric Cassel - Cassel Building Contractor

Michael Rollison - Honesdale National Bank

Scott Lauersen - Lauersen Lawn & Landscape

Richard Arnold - Eastern Propane

Teresa Spoor - EPSCO

Peter Vargo - Nu-Tech Energy Solutions Co.

LIFE DIRECTORS

Craig Smyth - Clemleddy Construction

Kevin Coutts - Forest Homes of Lake Wallenpaupack

Peter Clauss - Clauss Construction

Robert Bird - Lake Country Builders - *Retired*

❧ **WELCOME NEW MEMBERS** ❧

Floor Mechanix
(570) 394-2643

**Northeast Construction
Building & Utility Services, LLC**
(570) 226-4110

John Oakley Carpet & Vinyl
(570) 685-7555

This Issue Compliments of. . . Thank you for your support.

Clemluddy Construction
P.O. Box 609
Hawley, PA 18428
(570) 226-2899

Company Woods Builders
P.O. Box 284
Hamlin, PA 18427
(570) 689-0558

Jack Ziegler Well Drilling
71 Ziegler Drive
Newfoundland, PA 18445
(570) 689-2472

Estemerwalt Lumber Products, LLC
dba: Estemerwalt Log Homes
505 Adams Pond Road
Honesdale, PA 18431
(570) 729-0733

❧ **UPCOMING MEETINGS & EVENTS SCHEDULE** ❧

NOTE: There are no membership meetings held in January, February, June, July, August and November

October

| | | | |
|----|----------------------------------|--------|--------------------------|
| 5 | Social Networking Event | 6:00pm | The Ledges, Hawley |
| 12 | Board Meeting | 4:30pm | The Settlers Inn, Hawley |
| 12 | General Membership Meeting | 6:00pm | The Settlers Inn, Hawley |
| 26 | Professional Development Seminar | 8:30am | Wayne Bank, Honesdale |

November

| | | | |
|---|-------------------------|--------|------------------------------------|
| 8 | PCI Compliance Overview | 8:30am | Honesdale National Bank, Honesdale |
| 9 | Board Meeting | 5:00pm | WCBA Office, Hawley |

December

| | | | |
|----|----------------------------|--------|--------------------------|
| 14 | Board Meeting | 4:30pm | Woodloch Springs, Hawley |
| 14 | General Membership Meeting | 6:00pm | Woodloch Springs, Hawley |

Reservations: (570) 226-4941 or info@waynecountybuilders.com

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Wayne County Builders Association, Inc.
P.O. Box 378
Hawley, Pennsylvania 18428

To: